

**Sunrise Mountain High School**  
**School Organizational Team Minutes**  
**11/21/19**  
**2:30pm**

The Sunrise Mountain School Organizational Team meeting was called to order at 11:40am on 7/31/19. The meeting was held at Sunrise Mountain HS principal's conference room.

1.0 roll call

Members present:

Danny Price, Member, Chair (teacher)  
Mike Long, Member, Vice Chair (teacher)  
Elizabeth Adler, Member, secretary (teacher)  
Velynda Kimes, Member (counselor)  
Jennifer Hill-Sanderson, Member (support staff)  
Shari Swindell, Support Staff  
Tanesha Buckley, Parent

Members absent:

A.J. Adams, Principal

**Agenda Items**

No minutes to approve.

3.0 **New Items**

3.1 **Budget**

Discussion regarding graphic artist transition and training.

3.2 **Culture and Climate**

- If staff has ideas or suggestions they should bring it to Mr Adams and he can present the ideas to admin to discuss.
- Grading and homework policies are being reviewed by admin and the guiding coalition. Any changes will be presented to the entire staff before anything goes into effect.

4.0 **Open Discussion**

- how can we market our programs in CCSD to draw students to our campus that are not in zone? CTE, mariachi, etc
- Counselor follow up with students after PTC, are there changes, updates, is this possible?
- Tardy policy-seems it is become lax again, increased tardies, what can we do to reinforce timeliness? are all teachers following the lockout procedures?
- Question, what is the purpose of the Ping Pong Tables and are they being monitored and regulated?" Mr Brown, campus monitor regulates that area, early release students can be there. Students who have a hall pass or are in class doing work outside of class, ie, office aids, Photo, Stu-Co, broadcast should not be loitering or hanging out there.
- Students are being released during instructional time. Is this a teacher/classroom management issue. Remind teachers that bathroom passes should not be issued during the first or last 10 minutes of class or during first or second lunch at all. Are teachers giving students nurse passes to go to the bathroom or are sending off task, disruptive students out with passes on a regular basis?
- Parent concern-how timely are grades being put into the grade book? Student will have blank grades for weeks and weeks and then when progress or quarter grades are due,

teachers are putting in grades with many zeros, min Fs or missing work and parents cannot keep on top of their student when they don't know what has been completed or submitted. Use of the parent IC portal, how can parents contact teacher when a long term sub is in the room? All of our long terms have email listed in IC so they can respond to parents.

- Remind teachers to respond to emails and phone calls from parents within 24 hours. The next step for the parent is to contact an administrator
- APEX- will this program for credit retrieval continue after this year?
- Suspension with instruction, teachers are wondering if all students are getting this work or only if a parent requests it and what is the process? When class is interrupted by an office aid asking for homework ASAP for a student the teacher cannot stop what they are doing in class and gather homework for a long suspension.
- Students are hanging out in classrooms that do not have the class, open periods, students ditching. Again this is a teacher and classroom management issue. A parent brought this to our attention. What is the security and safety issue/risk?
- What is the phone policy? (Parent question) it is the teacher's discretion. The WIFI password will be changing 11/22 at 2pm. Student will not have the password so will have to use their own data on their phones and not be on the school's WIFI.
- Breakfast-teachers should not be giving passes to kids to get late breakfast if they are already in class when the bell rings. Students don't want to stand in line and are using it as an excuse and telling teachers that they have to allow them to get breakfast. Breakfast is served from 7:15-7:45 and if they arrive on the late bus there is a grab and go. Teachers must allow students to eat breakfast in class and have reasonable time limits and accommodations. Students should not be eating in the hall outside of class.
- Adult Ed is being offered after school from 3-7pm after winter break from M-F. Ms Hitchcock and Mr Stolzenberg are teaching it and Mr Pumphrey will be offering Auto in the CTE dept to adults. There will be an online option available through Edunuity soon
- Marketing the School-Ms Speck has a lot of good ideas and has many community contacts that we will be making
- ACT-CERT program -11th graders are doing this through US history, English and Math. This will be tied to the college and career readiness standards
- Safety issues on campus-concentrated pockets of students, issue is more related to not being able to suspend and expel students and habitual discipline problems. This is a district level issue that is impacting us at a school level. One suggestion is that when a student comes back from a suspension they could meet with a counselor prior to being reinstated in the classroom to discuss a plan to avoid repeat behavior and consequences.

#### **5.0 Information**

Next meeting will be 12/12 at 2:30pm in the principal's conference room

#### **6.0 Public Comment Period**

No Public Comment.

**The meeting was adjourned at 4:20pm.**